

MEETING OF THE LEADER OF THE COUNCIL CABINET MEMBER MEETING

TUESDAY, 31 MARCH 2020

RECORD OF DECISIONS

CONTENTS

Item		Pages
1	ROADMAP TO ZERO CARBON	
	Roadmap to Zero Carbon Report	3 - 4
	Annex A for Roadmap to Zero Carbon	
	Annex B for Roadmap to Zero Carbon	
	Annex C for Roadmap to Zero Carbon	
	Annex D Comments from All Members Briefing and Workshop 20 Jan 2020	
	Annex E for Zero Carbon Roadmap	
	Annex F for Roadmap to Zero Carbon	
	Member Decision Record 31.03 - Roadmap to Zero Carbon	
2	ASHBY ROAD COALVILLE HIGHWAY IMPROVEMENT SCHEME	
	Ashby Road Coalville Highway Improvement Scheme	5 - 6
	Enc. 1 for Ashby Road Coalville Highway Improvement Scheme	
	Enc. 2 for Ashby Road Coalville Highway Improvement Scheme	
	Member Decision Record 31.03 - Ashby Road Coalville Highway Improvement Works	
3	RESPONSE TO GOVERNMENT CONSULTATION - FIRST HOMES	
	Response to Government consultation - First Homes Report	7 - 8
	Member Decision Record 31.03 - MHCLG Consultation First Homes	
4	SUPPORT TO THE COUNCIL'S LEISURE OPERATOR IN LIGHT OF THE CORONAVIRUS SITUATION	9 - 10
5	FUTURE HIGH STREETS FUND BUSINESS CASE DEVELOPMENT AND SUPPORTING WORK	
	Future High Streets Fund Business Case Development and Supporting Work Leader of the Council Cabinet Member Meeting Report	11 - 12
	Member Decision Record 31.03 - Future High Streets Fund Business Case	
6	RENT POLICY OPTIONS IN RESPONSE TO COVID-19	
	Rent Policy Options in Response to Covid-19 Leader of the Council Cabinet Member Meeting Report	13 - 14
	Member Decision Record Record 31.03 - Rent Options	

Member Decision Record

Decision Title
Adoption of Zero Carbon Roadmap and Action Plan
Decision Details
<p>The Portfolio Holder for Community Services approved the recommendations set out in the report following consultation with the Strategic Director/Head of Community Services:</p> <ol style="list-style-type: none"> 1. The Zero Carbon Roadmap and Action Plan (Annex A, B and C). 2. The allocation of a resource for a Climate Change Officer to lead on the Carbon Reduction Roadmap, develop relevant projects/funding bids and coordinate the work programme for both the council's operations and the district as a whole (para 12.1) 3. The allocation of a resource to continue the food waste collection trial in Measham and a resource for a second pilot in Coalville (para 13.2). <p>As set out in the report each action will require a detailed business case to assess the affordability and deliverability of a potential project and the council will need to consider the revenue and capital funding requirement of each action on a case by case basis, with decisions referred back to Cabinet as required.</p>
Reason for Decision
<p>The decision provides the framework and route map for the Council achieve its aim of achieving carbon neutrality from its own operations by 2030. The Action Plan and decisions set out in the report are the first steps in delivering on the declaration made by North West Leicestershire District Council at its Full Council meeting in June 2019.</p>
Source of Delegation
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found here.</i></p>
Type of Decision
<div> <input checked="" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision </div>
List of Background Papers
<p><i>The background papers are public documents and will form part of a formal launch of the roadmap later this year along with an online presence</i></p> <p><i>The motion on a climate emergency was passed by North West Leicestershire District Council on 25 June 2019 and a record of this can be found here.</i></p> <p><i>The report, Roadmap to Zero Carbon, can be viewed here.</i></p>
What alternative options were considered when making the decision?

The option of not adopting the Zero Carbon Roadmap and Action Plan was considered and discounted. The decision aligns with the decision taken by Full Council in June 2019. Individual business cases will be required as the programme develops and further decision making required by the council in due course.

What conflicts of interest were declared by any executive members consulted which relates to the decision?

None declared.

Decision Made By

Councillor Andrew Woodman – Community Services Portfolio Holder

Signature.....

Officer consulted prior to making the decision

James Arnold – Strategic Director of Place

Signature.....

Date Decision Made

31 March 2020

Date Decision Published

02 April 2020

Member Decision Record

Decision Title
ASHBY ROAD, COALVILLE HIGHWAY IMPROVEMENT WORKS
Decision Details
<p>The Portfolio Holder for Planning and Infrastructure approved the recommendations set out in the report following consultation with the Strategic Director/Head of Planning & Infrastructure:</p> <p>A) SUPPORT THE HIGHWAY IMPROVEMENT WORKS SHOWN ON DRAWING NO. 0041.000.H1.1.3 REVISION B; AND</p> <p>B) CONFIRM THE COUNCILS AGREEMENT FOR LEICESTERSHIRE COUNTY COUNCIL TO CONTINUE TO DELIVER THE SCHEME.</p> <p>The report considered the previous Cabinet decision in June 2017 to support the principle of the Ashby Road highway improvement scheme. The report set out the results of the public consultation (Paragraph 2) undertaken by Leicestershire County Council (attached at appendix 2) where 77% of respondents agreed that Ashby Road requires improvements to the street scene and 68% agreed with proposed package of works shown on Drawing No 0041.000.H1.1.3 Revision B. Given the response to the public consultation generally positive the decision to support made</p>
Reason for Decision
<p>Cabinet member approval is needed to confirm the Council's support for the highway improvement works shown on the Ashby Road, Coalville Public Consultation Drawing No.0041.000.H1.1.3 Revision B to be delivered by Leicestershire County Council</p>
Source of Delegation
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found here.</i></p>
Type of Decision
<div> <input checked="" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision </div>
List of Background Papers
<p><i>The Cabinet decision on 13 June 2017 was formed on the report Building Confidence in Coalville – Proposals and Funding which can be found here.</i></p> <p><i>The report, Ashby Road, Coalville Highway Improvement Works informed this decision on 31 March 2020 and can be found here.</i></p>
What alternative options were considered when making the decision?
<p>Not to support the decision.</p> <p>The report referred to the decision previously taken by Cabinet to support and referred to the public consultation undertaken by Leicestershire County Council.</p>

The alternative option was discounted for the reasons set out in the report and the positive consultation response outlined above.

What conflicts of interest were declared by any executive members consulted which relates to the decision?

None declared.

Decision Made By

Councillor Robert Ashman – Deputy Leader of the Council and Portfolio Holder for Planning and Infrastructure

Signature.....

Officer consulted prior to making the decision

James Arnold – Strategic Director of Place

Signature.....

Date Decision Made

31 March 2020

Date Decision Published

02 April 2020

Member Decision Record

Decision Title
MINISTRY OF HOUSING, COMMUNITIES AND LOCAL GOVERNMENT CONSULTATION – FIRST HOMES: GETTING YOU ON THE LADDER
Decision Details
<p>The Portfolio Holder for Planning and Infrastructure approved the recommendations set out in the report following consultation with the Strategic Director/Head of Planning & Infrastructure:</p> <p>THAT CABINET AGREES THE RESPONSE TO THE FIRST HOMES CONSULTATION AS SET OUT IN THE REPORT</p> <p>The report and response to the consultation had been prepared with reference to adopted Local Plan, the Leicester and Leicestershire Housing and Economic Development Needs Assessment and National Planning Policy Framework referred to in background papers. Housing and Planning officers had jointly prepared the response and considered the specific issues in North West Leicestershire to this national consultation.</p> <p>The deadline for the consultation of 3rd April 2020 required the decision to be taken.</p>
Reason for Decision
To determine the Council's response to the consultation
Source of Delegation
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found here.</i></p>
Type of Decision
<input checked="" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision
List of Background Papers
<p><i>This decision was informed by the report Ministry Of Housing, Communities And Local Government Consultation – First Homes: Getting You On The Ladder. A copy of this can be found here.</i></p>
What alternative options were considered when making the decision?
<p>Not to respond to the consultation or delay the decision till the next Local Plan Committee meeting.</p> <p>The report referred to background papers and given the deadline of 3rd April 2020 both options were discounted.</p>

What conflicts of interest were declared by any executive members consulted which relates to the decision?	
None declared.	
Decision Made By	Councillor Robert Ashman – Deputy Leader of the Council and Portfolio Holder for Planning and Infrastructure Signature.....
Officer consulted prior to making the decision	James Arnold – Strategic Director of Place Signature.....
Date Decision Made	31 March 2020
Date Decision Published	02 April 2020

Member Decision Record

Decision Title
Support to the Council's Leisure Operator in light of the Coronavirus Situation
Decision Details
<p>The decision approves an emergency financial support package for Everyone Active to ensure that their staff remain employed and that our leisure partner remains operational in the current Covid 19 crisis.</p> <p>The Cabinet Member for Community Services approved the recommendations following consultation with the Strategic Director/Head of Community Services set out in the report:</p> <ol style="list-style-type: none"> 1. Approve the financial support package as set out in paragraph 3 of the report. 2. Authorise the Head of Community Services in consultation with the S151 officer to implement the support package following a monthly review. 3. Authorise the Director of Place to vary the contract with Everyone Active to enable the financial support package to be provided. <p>The report was considered and the consequences of not supporting our leisure partner as set out in paragraph 1.5 in that if "Everyone Active does fail as a business then there will be considerable financial ramifications to the council. An alternative leisure partner would need to be procured at a significant cost or the service would have to be delivered in-house with all staff requiring a TUPE transfer back to the council. In addition, the building of the new Coalville Leisure Centre may be put in jeopardy or, at best, it will be significantly delayed."</p>
Reason for Decision
<p>The decision ensures that the employees, who transferred from the council on 1st May 2019, will continue to be paid during the Corona Virus. Measures have been put in place to ensure that through the government's Coronavirus Job Retention Scheme Everyone Active will make a claim for 80% of their salary costs which if successful will be reimbursed to the Council.</p> <p>The Labour Group sought the following assurances on the report which were considered as part of the decision and agreed as correct and covered by the decision and agreements that will be put in place.</p> <ul style="list-style-type: none"> • The 80% salary payment from Government will be backdated to the start of the furlough period. • Claims for this money from an employer are not invalidated by voluntary work being carried out for the employer's client. • That the redirection of EA staff on furlough is genuinely on a voluntary basis and no sanctions will be made against those workers choosing to opt out, for whatever reason. • Where claims from the Government are met, the Council are able to reclaim the 20% of salary overpaid to the contractor. • That the Council will take full responsibility for staff working on a voluntary basis, with respect to training, health & safety, injury / sickness, protective work gear and insurance. • The Council and / or the Leisure Operator carry out due diligence to ensure correct payments for National Insurance and pension contributions are made. <p>The Cabinet Member for Community Services consulted the Cabinet Member for Finance as part of making the decision.</p>
Source of Delegation

At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.

A record of the decision by the Leader can be found [here](#).

Type of Decision

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Key Decision

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Non-Key Decision

List of Background Papers

The background papers and the main report are all commercially confidential

What alternative options were considered when making the decision?

Not to support the decision.

If the council did not support our leisure partner in this way the staff would suffer significant disruption to their salary payments going forwards in this crisis. Everyone Active would also be put at risk as an operator due to the closure of the centres.

What conflicts of interest were declared by any executive members consulted which relates to the decision?

None declared.

Decision Made By

Councillor Andrew Woodman – Portfolio Holder for Community Services

Signature.....

Officer consulted prior to making the decision

James Arnold – Strategic Director of Place

Signature.....

Date Decision Made

31 March 2020

Date Decision Published

02 April 2020

Member Decision Record

Decision Title
FUTURE HIGH STREETS FUND BUSINESS CASE DEVELOPMENT AND SUPPORTING WORK
Decision Details
<p>The Leader of the Council approved the recommendations set out in the report following consultation with the Strategic Director :</p> <ol style="list-style-type: none"> 1. APPROVES TO ALLOCATE UP TO £55,000 FUNDING FROM EXISTING BUSINESS FOCUS GROWTH PLAN EARMARKED RESERVE BUDGETS AND DELEGATE AUTHORITY TO SPEND TO THE DIRECTOR OF PLACE TO FURTHER DEVELOP A FULL BUSINESS CASE FOR SUBMISSION TO FUTURE HIGH STREETS FUND 2. APPROVES THE ACCEPTANCE OF A GRANT OF UP TO £100,000 FROM THE LEICESTER AND LEICESTERSHIRE BUSINESS RATE POOL FUNDING TO FURTHER THE REGENERATION PROJECTS IDENTIFIED THROUGH THE FUTURE HIGH STREET FUND, AND TO DELEGATE EXPENDITURE OF THE GRANT TO THE STRATEGIC DIRECTOR OF PLACE 3. APPROVES THE ACCEPTANCE OF AGRANT OF UP TO £30,000 FROM THE LEICESTER AND LEICESTERSHIRE BUSINESS RATE POOL FUNDING TO ENHANCE CYCLING AND PEDESTRIAN LINKS IN COALVILLE TOWN CENTRE, AND TO DELEGATE EXPENDITURE OF THE GRANT TO THE STRATEGIC DIRECTOR OF PLACE 4. APPROVES THE COMMISSIONING OF AN OPTIONS STUDY TO RELOCATE THE DISTRICT COUNCIL'S DEPOT ON LINDEN WAY 5. APPROVES THE EXPENDITURE OF £16,000 FROM THE EXISTING BUSINESS FOCUS GROWTH PLAN EARMARKED RESERVE TO FUND THE COMMISSIONING OF AN OPTIONS STUDY REFERRED TO IN RECOMMENDATION 4 ABOVE <p>Cabinet in September 2019 delegated authority to the Strategic Director to award a contract for up to £150,000 for the development of the full business which had been funded through grant direct from FHSF. Additional work required to finalize the business required as set out in the report (paragraph 2) was discussed to ensure the Council maximises the opportunity of making a successful bid and enables further specialist technical input.</p> <p>Additional grants have been sought by the Council to support regeneration in Coalville including capacity for delivery after submission of the business case and developing further cycling and pedestrian links. These are set out in paragraph 3 and 4 of the report.</p> <p>As part of the FHSF submission work is ongoing to develop a proposal to support regeneration on Wolsey Road and Baker Street. Work is considering the option for the potential relocation of the Linden way depot and this is set out in paragraph 5 of the report.</p>
Reason for Decision
<p>To progress the Future High Streets Fund Work.</p> <p>The decision enables work to continue on North West Leicestershire District Council Stage 2 Submission to the Future High Streets Fund (FHSF) which is required by 30th April 2020 so considered an urgent decision.</p> <p>To progress the Future High Street Fund Work</p>

Source of Delegation	
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found here.</i></p>	
Type of Decision	
<input checked="checked" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision	
List of Background Papers	
<p>A copy of the Future High Streets Fund Business Case Development report presented to cabinet on 24 September 2019 can be found here.</p>	
What alternative options were considered when making the decision?	
<p>Not to make a decision or delay the decision till the next Cabinet meeting.</p> <p>The report referred to the background papers and considered the options.</p> <p>Both were discounted as they did not enable work to continue on North West Leicestershire District Council Stage 2 Submission to the Future High Streets Fund (FHSF) as set out which is required by 30th April 2020.</p>	
What conflicts of interest were declared by any executive members consulted which relates to the decision?	
None declared.	
Decision Made By	Councillor Richard Blunt – Leader of the Council Signature.....
Officer consulted prior to making the decision	James Arnold – Strategic Director of Place Signature.....
Date Decision Made	31 March 2020
Date Decision Published	02 April 2020

Member Decision Record

Decision Title
RENT POLICY OPTIONS IN RESPONSE TO COVID-19
Decision Details
<p>The Portfolio Holder for Housing, Property and Customer Services made this decision after considering the above report and taking advice from the Head of Housing. Councillor Sean Sheahan advised that he had no comments on the proposal.</p> <p>To provide a policy framework within which officers can work with tenants to minimise the impact of the Covid 19 restrictions with respect to rent payments.</p> <p>The decisions were as follows</p> <ol style="list-style-type: none"> 1. ADOPT OPTION D (MANAGED NON-COLLECTION) AS AN APPROACH TO THE ISSUE OF RENT COLLECTION AND COVID 19 FOR AN INITIAL PERIOD OF THREE MONTHS, AND FURTHER EXAMINE OPTION F WITH A SUBSEQUENT REPORT AS THE SITUATION DEVELOPS. 2. DELEGATE AUTHORITY TO THE STRATEGIC DIRECTOR IN CONSULTATION WITH THE HOUSING AND CUSTOMER SERVICES, AND CORPORATE PORTFOLIOHOLDERS, AND THE SECTION 151 OFFICER, TO EXTEND THIS POLICY BEYOND 3 MONTHS FOLLOWING COMPLETION OF A REVIEW OF ITS EFFECTIVENESS. 3. AGREE THAT IF THIS POLICY IS NOT EXTENDED USING THE DELEGATED AUTHORITY AT 2, THE PREVIOUS POLICIES WITH RESPECT TO RENTS WILL BECOME EFFECTIVE AGAIN AFTER A PERIOD OF 6 MONTHS FROM THIS DECISION. <p>In consultation with the Chairman of the Council it was agreed that these decisions were to be considered an urgent item for Portfolio Holder approval and to waive call in requirements.</p>
Reason for Decision
To provide a supportive policy environment to help tenants deal with the financial impact of the Covid 19 situation in line with constitutional requirements.
Source of Delegation
<p><i>At a meeting with the Chief Executive on Thursday 19 March 2020, the Leader of the Council made a decision to postpone scheduled committee meetings and he delegated his executive decision powers to his Cabinet members.</i></p> <p><i>A record of the decision by the Leader can be found here.</i></p>
Type of Decision
<input checked="checked" type="checkbox"/> Key Decision <input type="checkbox"/> Non-Key Decision
List of Background Papers
None
What alternative options were considered when making the decision?
<p>Not to make a decision or delay the decision till the next Cabinet meeting.</p> <p>Both were discounted as they did not provide a supportive environment to react to the Covid 19 situation for tenants in financial difficulty.</p>

What conflicts of interest were declared by any executive members consulted which relates to the decision?	
None	
Decision Made By	Councillor Roger Bayliss – Portfolio Holder for Housing, Property and Customer Services Signature.....
Officer consulted prior to making the decision	Chris Lambert – Head of Housing Signature.....
Date Decision Made	31 March 2020
Date Decision Published	02 April 2020